**Section 100 – Management & Administration**

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| Vehicles & Equipment – 104.00 | | | |
| S.O.P # 104.05 | **Equipment Malfunctions** | | Page: 1 of 1 |
| EFFECTIVE: 10/14/2019 | | Authorized: Board of Directors | |
| REVISED: | |  | |

**104.05.01 Purpose**

To define the procedures for equipment malfunctions.

**104.05.02 General**

Equipment that malfunction must be removed from service and either repaired or replaced.

**104.05.03 Procedures**

1. If the item can be efficiently repaired, then it should be done. If not, it should be removed and reported to the Logistics Officer.
2. That item then should be replaced from the supply room. If there is no replacement in the supply room, then it should be taken from the 4th out or 3rd out ambulance and then reported to the Logistics Officer of the movement.