**Section 100 – Management & Administration**

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| Vehicles & Equipment – 104.00  |
| S.O.P # 104.04 | **Vehicle Accident Procedures** | Page: 1 of 1 |
| EFFECTIVE: 10/14/2019 | Authorized: Board of Directors |
| REVISED: |  |

**104.04.01 Purpose**

To define the procedures for vehicle accidents.

**104.04.02 General**

Accidents involving ambulances or District vehicles, staff should follow the SOP; 100.14 – Accident – Injury Reporting & Procedures.

**104.04.03 Responsibilities at the Accident Scene:**

1. Stop and investigate immediately.
2. Check for injuries of all involved.
3. Notify dispatch of the location, number of patients, type and extent of injuries, any need for additional units or services.
4. Protect the scene with warning devices to prevent additional damages or injuries.
5. Do not move the vehicles until the police have arrived and instructed you to do so.
6. Do not discuss the accident with anyone other than the police and the Duty Officer.
7. Obtain names and addresses of all parties involved.
8. Photos should be taken if possible.