**Section 100 – Management & Administration**

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| General Rules & Administration - 100 |
| S.O.P # 100.22 | **Ride-Along Policy** | Page: 1 of 5 |
| EFFECTIVE: 10/14/2019 | Authorized: Board of Directors |
| REVISED: |  |

**100.22.01 Purpose**

To advise personnel of the Department’s policy and procedures for civilian “ride-alongs”.

**100.22.02 Definitions**

1. **Civilian:** For the purpose of this SOP, a civilian is defined as any person who is not an employee of Jefferson County EMS District, or a member any local Emergency Service Agencies.
2. **Ride-Along:** Forthe purpose of this SOP, a ride-along is defined as an arrangement for a civilian to act as an observer alongside District personnel to witness/review their day-to-day duties and activities.
3. **Student Ride-Along:** For the purpose of this SOP, a student ride-along is defined as any student who has credentialed affiliation with a certified EMS instructional institution. Such institutions may include but are not limited to Central Oregon Community College – EMT or Paramedic Program.

**100.22.03 Policy**

1. Due to insurance and HIPAA restraints, Civilians are not allowed to do ride-alongs with the District.
2. Student ride-alongs may have arrangements via a contract to ride with the District for a period of time that is prudent to the completion of their course of study.
3. Student ride-alongs may operate within the scope of their arrangement as set forth in the contract between the District and the instructional institution.

**100.22.04 Procedure**

1. Students interested in doing their internship or their assigned ride-alongs with the District must be approved by their instructional institution.
2. The student contacts the Chief or Asst. Chief for introduction to the District.
3. The Training Officer will assist in assigning a paramedic intern to a preceptor.