**JEFFERSON COUNTY**

**EMERGENCY MEDICAL SERVICES DISTRICT**

360 SW Culver Hwy, Madras, OR 97741

**Board Meeting**

**Agenda**

January 14, 2019

**MEMBERS PRESENT:**

**MEMBERS ABSENT:**

**STAFF PRESENT:**

**GUESTS PRESENT:**

**I BOARD BUSINESS**

**I.A. Call to Order**

i. \_\_\_\_\_\_\_\_\_\_ called the Jefferson County Emergency Medical Services District Board to order at \_\_\_\_\_ pm. The meeting was held at Jefferson County Emergency Medical Services, 360 SW Culver Hwy, Madras, Oregon.

**I.B. Roll Call**

**I.C. Visitors**

**I.D. Approval of the December 10, 2018**

i. A motion was made by \_\_\_\_\_\_\_\_\_\_ to accept the December 10, 2018 minutes as presented. The motion was seconded by \_\_\_\_\_\_\_\_\_\_. The motion passed unanimously.

**I.E. Approval of Payment of the Bills**

i. A motion was made by \_\_\_\_\_\_\_\_\_\_ to approve the payment of the bills for November as presented. The motion was seconded by \_\_\_\_\_\_\_\_\_\_. The motion passed unanimously.

**I.F. Date of the Next Regular Scheduled Meeting**

February 11, 2019

**II PUBLIC COMMENT & CORRESPONDENCE**

**III REPORTS**

**III.A Staff Report:**

**III.A.1 Chief’s Report:**  Chief Michael Lepin

|  |  |  |
| --- | --- | --- |
| **Response Report** | | |
|  | **2018** | **2017** |
| **Total Responses for December** |  | **119** |
| BLS Calls | 51 |  |
| ALS Calls | 69 |  |
| *Specialty Care Transports* | 17 |  |
| **Non-Transport Calls** | **68** | **51** |
| Agency Assist | 2 | 5 |
| Agency Assist for WSF&S | 2 |  |
| Cancellation |  | 3 |
| Community Paramedic Visit |  | 2 |
| Blood Draws |  |  |
| Fire Standbys | 9 | 5 |
| MVC-Non Injury | 9 | 14 |
| Other | 8 | 3 |
| Welfare Checks/Lift Assist | 38 | 19 |
| Billable Miles | 1984.1 | 1700.8 |
|  |  |  |
| **ProMed Membership** |  | Not Recorded |

* **OSAA vs TVF&R Initiative**

**III.B.2 Community Paramedic Report:** Capt Brad Robertson

**III.B. Volunteer Report:** Chief Michael Lepin

Report

**III.C. Budget Report:** Louise Muir, Budget Officer

See Financial Reports (Reconciliations/Unpaid Bills/Profit & Loss)

**III.D. Personnel Report:** David Budden, Personnel Officer

Report

**IV OLD BUSINESS**

**IV.A JCEMSD & JCFD#1 Feasibility Study**

**V NEW BUSINESS**

**V.A – Direct Deposit**

**VI GOOD OF THE ORDER**

**VI.A – Training/Meeting Room Overhaul**

**VI.B – SDAO Conference (February 8-10)**

**VI.C – 2018 Annual Report**

**VII THIS MEETING MAY GO INTO EXECUTIVE SESSION DEPENDENT UPON THE NEEDS OF THE BOARD**

**VIII MEETING ADJOURNMENT**

Meeting Adjourned at \_\_\_\_\_ pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Patricia Neff, Secretary

Secretary, Board of Directors

Jefferson County EMS District

Minutes were taken and prepared by Danielle Peckham.