**Section 100 – Management & Administration**

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| Vehicles & Equipment – 104.00  |
| S.O.P # 104.01 | **Vehicle Breakdown & Malfunction** | Page: 1 of 2 |
| EFFECTIVE: 10/14/2019 | Authorized: Board of Directors |
| REVISED: |  |

**104.01.01 Purpose**

To define the procedures for mechanical breakdown or malfunction of District ambulances or vehicles, including damaged tires or wheels.

**104.01.02 General**

An ambulance should be removed from service when the mechanical condition is sufficiently unreliable so as to endanger or potentially endanger the health, safety or welfare of a patient or crew member.

**104.01.03 Procedures**

1. Mechanical Breakdown
	* If you are responding to a call or transporting a patient;
		+ Contact dispatch and have them send another ambulance to respond to the call or to your location to transport your patient.
		+ Contact the Duty Officer, Asst. Chief or Chief.
		+ If the vehicle needs to be towed call one of the following 24 hour towing services:
			- Enders Towing: 541-480-9685
			- Cliff’s Towing: 541-475-6618
			- Prince’s Towing: 541-475-2428
2. Wheel or Tire Problem
	* If you are responding to a call or transporting a patient;
		+ Contact Dispatch and have them send another ambulance to respond to the call or to your location to transport your patient.
		+ Contact the Duty Officer, Asst. Chief or Chief.
		+ Call Les Schwab Emergency Road Service at 1-888-579-2011 and give the Dispatcher your information.
		+ If the vehicle needs to be towed call one of the following 24 hour towing services:
			- Enders Towing: 541-480-9685
			- Cliff’s Towing: 541-475-6618
			- Prince’s Towing: 541-475-2428